



**ASCRS·ASOA**  
ANNUAL MEETING  
**2018** APRIL  
13-17  
WASHINGTON, DC

# ASOA Attendee Guide

Walter E. Washington  
Convention Center



# Helpful Information for Attendees

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# Housing Accommodations

- [Book your housing](#) through [ASCRS/ASOA](#) to obtain discounted rates.
- ASCRS•ASOA will provide shuttle service to and from designated hotels and the Walter E. Washington Convention Center. The [shuttle schedule](#) will be available soon and is subject to change.
- [View a map of hotel locations and amenities.](#)

# Travel Reservations

- There are three major airports in the Washington, DC region: [Ronald Reagan Washington National Airport](#) (airport code: DCA), [Washington Dulles International Airport](#) (airport code: IAD) and [Baltimore/Washington International Thurgood Marshall Airport](#) (airport code: BWI). All three offer multiple U.S. and international flights daily.
- If you'd rather travel to DC on the ground, [Amtrak](#) is the ideal solution. The [Northeast Regional](#) train runs every hour from New York City to the District, including early morning and late night departures.
- Taxis are available to all hotels and select hotels provide shuttle service. Check with your booked hotel on the best way to get there.
- If you are registered for any of the [ASOA Workshops](#) on Friday, April 13, you will want to arrive on Thursday, April 12.

# What Your Registration Includes

- **Your badge and meeting materials.** These will not be mailed in advance.  
IMPORTANT: Bring your confirmation email with you onsite to print your badge.
- **Access to all ASCRS and ASOA programs.** Separate registration and fees required for [ASOA Workshops](#), [Cornea Day](#), [ASCRS Glaucoma Day](#), and [ASCRS Refractive Day](#).
  - A joint registration category is available for those interested in attending both the ASOA Congress and [Technicians & Nurses Programs](#).
  - ASCRS programs are **not** eligible for COE credit.
- **Admission to the Exhibit Hall and the ASCRS/ASOA Gateway.**
- **General Sessions and ASOA Roundtables.**
- **ASOA Networking Lounge** and featured activities, including Consultants-on-Call.
- **ASOA Celebration** – Sunday, April 15, from 8PM to 12AM (**Conference badge required**)  
Location: Howard Theatre, 620 T Street, NW

# ASOA Workshops & COE Exam

- ASOA Annual Meeting registration is required in order to register for the [ASOA Workshops](#)\* or the [COE Exam](#)\*. *However, separate registration and fees apply for these programs.*
- [ASOA Workshops](#) are optional training workshops and review courses in a concentrated training environment. Register for the following workshops:
  - *Friday, April 13 – Saturday, April 14, 2018:*
    - COE Review Course – Part 1 and 2 (1 1/2 Days)
    - Practice Management Bootcamp
    - Dale Carnegie Training Workshop
    - Duke Eye Center – Clinical Flow Optimization Workshop
    - Healthcare the Disney Way Workshop
  - *Tuesday, April 17, 2018:*
    - COE Exam (Registration deadline March 29, 2018–**NO onsite registration**)

\* *Limited seating*

# Course Details

COMING

SOON!

- **Online Real-Time Program:** Maximize your time at the conference. Search and browse the program to plan your own custom itinerary.

COMING

SOON!


- **Handouts:** We strongly advise you print/download conference handouts in advance. Printers will not be available on site for this purpose.

COMING

SOON!

- **Download the ASCRS•ASOA Meeting Mobile App** which includes up-to-date meeting information as it becomes available. (Available March 2018. Please download from Apple or Android store.)

# Shuttle Buses

-  The shuttle bus schedule will soon be available on the [ASCRS-ASOA Annual Meeting](#) website. A printed schedule will also be included in your conference bag.
- Allow yourself a minimum of 45 minutes prior to the start of your first session at the Walter E. Washington Convention Center.



# Navigating the Meeting

- **ASOA Programming** will be held primarily on Level Two of the Walter E. Washington Convention Center at 801 Mt Vernon Pl, NW.
- **ASCRS Programming** will also be held in the Walter E. Washington Convention Center, on the Street Level and Level Three.
- The **Exhibit Hall** will be located in Halls A & B on the Lower Level of the Walter E. Washington Convention Center. The Exhibit Hall will be open 9 am – 5 pm, Saturday – Monday.
- Bring your confirmation email, print your badge, and pick up your bag and registration materials at **Attendee Registration**, located on the Street Level of the Walter E. Washington Convention Center.

# General Sessions and ASOA Roundtables

- **Opening General Session:**

- Saturday, April 14, 9:00 – 11:00 am, Room 207AB, Level Two
- [Keynote Speaker](#) – Christine Cashen – *Stop Global Whining*

- **Sunday General Session:**

- Sunday, April 15, 8:00 – 10:00 am, Room 207AB, Level Two

- **Roundtables:**

- Saturday, April 14, 11:00 am – 12:00 pm, Room 201, Level Two
- You may join any table for as long as you wish and move freely between tables/topics. No registration is required.

# Networking Lounge

- Room 206, Level Two
- **Consultants-on-Call:** Walk in or schedule one-on-one meetings with experienced consultants.
- **ASOA Career Board:** Post a job opening or browse resumes. Resumes or job postings will be available through the ASCRS•ASOA CareerHub.
- Attendee ribbon pick-up
- ASOA resources

## Networking Lounge Hours

Saturday, April 14	11:00 am – 4:30 pm
Sunday, April 15	7:00 am – 4:30 pm
Monday, April 16	7:00 am – 4:30 pm
Tuesday, April 17	7:00 am – 11:00 am

# Networking Events

- **Dance the night away at the ASOA Celebration\*\*** at the Howard Theatre (T Street), Sunday, April 15, 8:00 pm to 12:00 am. There will be a cash bar and live music.
- **Writer's Luncheon and Workshop "AE Editorial Advisory Board Bootcamp"**
  - Saturday, April 14, 11:30 am – 1:00 pm (Separate registration fee required.)
- **Administrator Beginner's Circle (ABC)\* Lunch and Program**
  - Sunday, April 15, 11:30 am – 1:00 pm (\*Attendance limited to ABC Group members with four or fewer years in ophthalmic practice management. Separate registration fee required)
- **Certified Ophthalmic Executive (COE) Lunch and Program**
  - Monday, April 16, 11:30 am – 1:00 pm (Open only to current COEs. Separate registration fee required.)

*\*\*Conference badge is required for admittance. Guest admitted with badged attendee.*

# What to Pack

- Conference attire is business casual.
- Weather in Washington, DC can vary in April. Plan on checking the weather in advance and pack an umbrella.
- Meeting rooms can be chilly. Pack a light jacket or sweater.
- Bring plenty of business cards to make the most of your networking experience.
- Print/download session handouts in advance.  
(Printers **will not** be available on site for this purpose)

# Washington, DC Tourism

- Washington is a wonderful city for site seeing, shopping, dining, or exploring. [Take time and explore the nation's capital.](#)

# Reminders

COMING

SOON!

- **Online Real-Time Program** : Gain the most from this educational opportunity by planning your schedule in advance.

COMING

SOON!

- **Download the ASCRS-ASOA Meetings Mobile App** which includes up-to-date meeting information as it becomes available. (Available March 2018)
- **Continuing Education Credits:** Obtain your credits and print certificates before leaving the conference at the technology kiosks located in the Walter E. Washington Convention Center.
- **Charging Stations:** Located throughout the Walter E. Washington Convention Center should you need to charge your electronic devices.
- The **ASOA Staff** is happy to answer any questions you may have prior to the conference.

**SEE YOU IN DC!**