

OPEN

Housing officially opened May 3 in San Diego at our 2019 Annual Meeting. Please contact onPeak with any questions at:
(800) 370-8282 US Toll-free | (312) 527-7300 Local / Int'l
Email ascrs-asoa@onpeak.com

AUGUST 1

Priority point totals will be emailed

AUGUST 28

Booth space applications open online

SEPTEMBER 27

Booth applications due including 50% deposit and company description (200 bonus priority points will be applied if full payment is submitted with application)

OCTOBER 18

Booth space selection appointment letters emailed

OCTOBER 25-NOVEMBER 13

Booth space assignments taking place, per scheduled phone appointment

NOVEMBER 20

Booth space confirmations emailed

DECEMBER 2

Affiliate functions applications available online in your exhibitor dashboard

December 2

Exhibitor Service Kit opens online

DECEMBER 2

Exhibitor badge registration opens online

DECEMBER 13

Final booth payments due

DECEMBER 17

Last day to cancel exhibit space without incurring a penalty

DECEMBER 18-JANUARY 17

Booth cancellation will forfeit 30% of total booth fee

JANUARY 18-MARCH 17

Booth cancellation will forfeit 50% of total booth fee

FEBRUARY 21

Company information updates to be made in your exhibitor dashboard for the Final Program. You are responsible for updating company information by this date.

MARCH 18

Booth cancellation on or after this date will forfeit 100% of total booth fee

MARCH 6

Housing cut-off. All reservation names must be submitted to onPeak by this date or rooms will be released

MARCH 17

Island booth blue prints with line drawings and hanging sign/rigging plans due to exhibits manager (ISLAND BOOTHS ONLY)

MARCH 17

Hazardous waste/wet lab forms due to exhibits manager

MARCH 17

EAC forms & EAC certificate of insurance forms* due to ASCRS Exhibits Manager jbarbera@ascrs.org

*If forms are not received by this date, you will be required to use Freeman for install and dismantle services.

MARCH 17

Laser Safety forms due for ASCRS and ASOA exhibit hall and Subspecialty Day & WCCVIII exhibits (if applicable for your exhibit)

APRIL 24

Mailing samples with pre-registration attendee list request form due. Attendee lists will not be processed after this date

May 1

Giveaway approval request deadline

MAY 13-18

Exhibitor registration open

MAY 13-15

ASCRS Exhibit hall installation

MAY 13

WCCVIII exhibit tables move in 1pm-5pm

MAY 14

ASCRS Subspecialty Day exhibit tables move in 1pm-5pm